



# Broseley Town Council

The Library Building  
Bridgnorth Road  
Broseley  
Shropshire  
TF12 5EL  
01952 882172

<http://www.broseleytowncouncil.co.uk>

**NOTICE IS HEREBY GIVEN** that the Chairman has called an extraordinary meeting of the above-named town council to be held at the Library, Broseley. Commencing at **6:30pm on Friday 26 July 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

*A. G. Taylor*

Signed: Andy Taylor  
Chairman

*J. Manday*

Signed:  
Acting Town Clerk

Date of issue: 16 July 2024.

## AGENDA

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph, or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

#### **1. Chairman's Welcome**

The Chairman will welcome Councillors and members of the public to the meeting.

#### **2. Apologies for absence**

Members are asked to receive apologies for absence.

#### **3. Disclosure of Pecuniary Interests**

Members are required to declare a disclosable pecuniary interest in a matter to be discussed at this meeting and which is not included in the Register of Interests. Members should leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the Register of Members' Interests maintained by the monitoring officer.

#### **4. Dispensations**

Members are to consider and approve any requests for dispensations.

#### **5. Public Participation**

Members of the public are advised that they are welcome to ask questions about items on the Agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

**A member of the public shall not speak for more than 3 minutes unless directed by the Chairman.**

*(Please note that any person wishing to ask questions of the Town Council that require a detailed response or report, must write to the Town Clerk so that their request is received 10 days prior to the next relevant meeting to allow sufficient time to respond and enable their question to be included on the agenda for consideration and relevant action. This is in addition to and not to replace 2(e) where members of the public may ask questions of the Council during the public session.)*

**6. Date of Next Meeting**

Members are asked to **NOTE** that the next Full Town Council Meeting will take place on Tuesday 10 September 2024 at 7pm within the Birchmeadow Centre.

---

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present**

**7. HR Matter**

Members are asked to receive an update on the most recent HR matter and to **CONSIDER** and **APPROVE** a recommendation from the Staffing Committee.