

Broseley and Much Wenlock Safer Neighbourhood Team (SNT)

Update to Broseley Town Council: 11/12/2023 – 03/01/2024

Update on Police and SNT activity in the area. In addition to the Officers in the Safer Neighbourhood Team, there is a team of Response Officers based in Bridgnorth Police Station who attend incidents in the area.

Neighbourhood Matters. Neighbourhood Matters is an online messaging service operated by West Mercia Police. SNT Officers are sending Crime Alerts and other locally relevant information out to all those who join the service.

Please encourage everyone to check out what is available by following the link -

<https://www.neighbourhoodmatters.co.uk/>

West Mercia Police has signed up to the Local Policing Community Charter. The Council has outlined its three main Policing Priorities as:

Anti-social Behaviour (ASB). There have been two reports of youth related ASB, a group were seen climbing on a motorhome on the Bridgnorth Road. There was also a report of a male youth riding a motorcycle on the Birchmeadow Playing Fields.

Theft (from outbuildings). There was a single report of a burglary from an outbuilding, a quad bike and loader were stolen from a commercial premise in Benthall. The loader was recovered by the Officers that deployed to the incident.

Drugs. Locations that have either been linked to drug related activity or to suspected drug dealers have been patrolled and a number of reports submitted regarding such activity.

Anti-social behaviour (ASB). On Christmas Day there was a single report of a youth riding a motorcycle on the Birchmeadow Playing Fields. On New Years Eve there was a single report of a group of youths climbing onto a motorhome on the Bridgnorth Road.

Criminal Damage. A car wing mirror was broken off when the car was left parked in the town.

Burglary/theft. There was a car key burglary, this is where access to a house is gained to allow the theft of a car by stealing the car keys. There was a single report of a burglary from an outbuilding, a quad bike and loader were stolen from a commercial premise in Benthall. The loader was recovered by the Officers that deployed to the incident. There was also a residential burglary and an incident of theft from store.

Road Related. There was a report of a tree having fallen on Maypole Road and a report that a car had been seized by Police on Dark Lane for being driven without insurance.

Domestic Incidents. There was one incident relating to domestic abuse, Officers attended and dealt with it in an appropriate manner.

There were two reports of sudden deaths, one was dealt with by paramedics and the Police had to deploy to the other as there was no next of kin available.

There were four hoax/malicious 999 calls made by the same person, they have been warned regarding this behaviour.

There were two reports of concern for the welfare of people, one was dealt with by one of our partner agencies and the Police deployed to the other and confirmed the safety of the person. There was also a report of missing person, however they had returned home while Police were enroute to the address.



Broseley Town Council

Minutes of a Town Council meeting
held at the Birchmeadow Centre
at 7pm on Tuesday 12 December 2023

Present:

Town Mayor Cllr. Andy Taylor, Deputy Town Mayor, Cllr. Ian West, Cllr. Michael Burton, Cllr. Su Evans-Turner, Cllr. Caroline Bagnall, Cllr. Roy Childs and Cllr. Simon Harris.

In attendance:

Jenna Munday, Acting Town Clerk
PC Emma Strangwood
PCSO Breese
1 Member of the public.

487/2023 Chairman's Welcome

The Town Mayor welcomed everyone to the meeting.

488/2023 Apologies for absence

The following apologies were received.

Councillor	Reason
Mark Garbett	Work Commitment
Doreen Pollard	Unwell

489/2023 Disclosure of Pecuniary Interests

The following none pecuniary interests were declared:

Councillor	Interest
Roy Childs	Agenda Item 20 – Member of the Christmas Lights Committee
Caroline Bagnall	Agenda Item 20 – Member of the Christmas Lights Committee

490/2023 Dispensations

There were no dispensations requested.

491/2023 Public Participation

A member of the public spoke and said that residents of Broseley should purchase the Fairfield for the benefit of the town, should the council not be in a position to secure it from development. The resident said that he was aware of grants that could help the community follow through with this venture.

NOTED

492/2023 Police Report

Members received the following report from the Broseley and Much Wenlock Safer Neighbourhood Team: Update on Police and SNT activity in the area. In addition to the Officers in the Safer Neighbourhood Team, there is a team of Response Officers based in Bridgnorth Police Station who attend incidents in the area.

- Neighbourhood Matters. Neighbourhood Matters is an online messaging service operated by West Mercia Police. SNT Officers are sending Crime Alerts and other locally relevant information out to all those who join the service. Please encourage

everyone to check out what is available by following the link - <https://www.neighbourhoodmatters.co.uk/>

West Mercia Police has signed up to the Local Policing Community Charter. The Council has outlined its three main Policing Priorities as:

- Anti-social Behaviour (ASB). There have been five reports of youth related ASB, three were reports of youths knocking at doors and then running and two were of youths distracting traffic in the High Street. There were three other reports of ASB; two were of disputes between neighbours and one was of a drunken male. Officers were deployed to the High Street and gave strong words of advice to a group of youths. There were also two reports regarding neighbours involved in disputes that are being dealt with by the Housing Associations responsible for the properties and another where a licenced premise had to ask a male to leave because of his drunken behaviour.
- Theft (from outbuildings). There has been a single report of theft from a farm where a quad bike was stolen. Two vehicles involved in criminal activity have been seized from location in the town by Police and a stolen trailer has been recovered and returned to the person it was stolen from (from elsewhere in Shropshire).
- Drugs. Locations that have either been linked to drug related activity or to suspected drug dealers have been patrolled and a number of reports submitted regarding such activity.
- Criminal Damage. Damage was caused at a property when a person had a mental health episode, the family dealt with the issue and Police were not required.
- Public Order. On the evening of 25/11/2023, Police received multiple reports regarding a youth with a knife in the High Street. The youth handed over the knife to a member of the public and Officers seized it when they arrived. Armed Officers were deployed to support other Officers in the area.
- Burglary/theft. There was a report of a theft of a quad bike from a farm. Two vehicles used in crime have been seized by Police from two locations in the town and a livestock trailer has been recovered and returned to its rightful owner (stolen elsewhere in Shropshire).
- Road Related. There were a number of road related incidents reported: There was a single road traffic collisions (RTC) caused by black ice. There was a report of a deer being struck in Benthall, two reports of roads being obstructed by trees, Balls Lane and the Ironbridge Road.
- Domestic Incidents. There were eight incidents relating to domestic abuse, Officers attended and dealt with each one in an appropriate manner. Police are working with partner agencies in a number of cases as they have specialists who can provide additional support. Officers from the SNT are assisting with a number of the victims.
- There was another hoax 999 call report made from the call box in the square. There were also two 999 calls made in error and another that was a report of a mental health episode and the details were passed to the ambulance service.
- There were two reports of an alarm sounding at a commercial premise, both were false activations.

NOTED

493/2023 Mayors Announcements

Members received and NOTED the following report from the Town Mayor, Cllr. Andy Taylor:

I attended the Christmas lights switch on Saturday 25th November. It was an extremely well attended event and all credit must go to the organisers that put so much effort into getting this done. That effort is all year round and culminated in a wonderful event that Broseley can be proud of. I would like to make a special mention for Jenna who worked really hard to overcome issues with delivery and availability of the new lights. It was also good to have a local company – Now Electrical step in and install the lights in a timely manner.

I would like to highlight the fact that the town Council project to replace some of the older, and potentially unsafe. Streetlights with new LED ones will start in mid-January. This is something that has been ongoing for several years and thanks should go to former and current councillors for their perseverance in getting us to this point. The changes will improve safety and make our lighting more energy efficient. There will be more to do after this initial phase is complete, but this is a big first step.

I have been contacted by 2 additional members of the public regarding wanting to be involved in the CCTV working group. I hope that we can get this up and running in the new year.

I would like to wish the employees, councillors and residents of Broseley a merry Christmas and a prosperous new year.

494/2023 Shropshire Council

Members received and NOTED the following report from Shropshire Councillor, Cllr.

Caroline Bagnall:

It was wonderful to be a part of the fantastic Christmas Lights Switch On event recently. This town surely has one of the best – if not THE best – events of this sort in the county. Well done to all involved – it makes me so proud to live in Broseley.

I have been in touch with officers regarding some of the highway's issues in the town. The request for parking restrictions to be put in place on Hockley Road/Park View will unfortunately not be possible during this financial year. It was suggested that this should be put onto our Place Plan in order to elevate it as a priority scheme.

We are still waiting for the double yellow lines to be installed on Cape Street. I am not at liberty to give the reasons for the delay but it is out of the hands of Shropshire Council.

I have also made enquiries about the speed restrictions on Ironbridge Road/Avenue Road. Some years ago, speed humps and a chicane were installed in order to reduce the speed of vehicles travelling along this well used road. Unfortunately, they turned out to be unsuitable and were removed. The Council was told that the scheme would be redesigned, but no further action has been taken. I have asked for this to be looked into and an officer is now investigating the history of the issue.

Some weeks ago, the newly replaced mirror at the junction of Fox Lane and Barber Street disappeared. This was reported to Shropshire Council. It is an important safety feature at this difficult junction. Fortunately, the mirror was found by a member of the public and it has now been restored to its place.

I had a conversation with the local police officer and expressed concern over the lack of response from the police to emails from myself and from the Town Council. This is of particular concern given the levels of anti-social behaviour in town recently. I do hope that this is addressed.

Councillor surgeries and calls from members of the public have brought up various issues, including that of inconsiderate or illegal parking in town. These concerns have been passed on to the relevant department and a parking enforcement officer has been in town recently. Recent concerns over access for buses on Barber Street being restricted due to parked cars have been noted. Shropshire Council did propose to install double yellow lines there a few years ago, but there were so many objections that this was dropped. I will suggest that the situation is looked at again, perhaps with lines being put in place in the pinch points only. I was pleased to be able to attend the induction of the new Rector, Rev Lynda Lilley recently. It would be good if a card could be sent from the Town Council welcoming her to the town.

At this point it was **AGREED** to write to the new Rector to welcome her to Broseley.

495/2023 Minutes

- a) **Members CONSIDERED** the minutes from the Town Council Meeting held on 14 November 2023. **It was PROPOSED, SECONDED and AGREED that the minutes be signed and ADOPTED as a true record.**
- b) **Members CONSIDERED** the minutes from an Extraordinary Town Council Meeting held on 5 December 2023. **It was PROPOSED, SECONDED and AGREED that the minutes be signed and ADOPTED as a true record.**
- c) Members **NOTED** and **ADOPTED** the minutes of the Finance Committee held on 24 October 2023
- d) Members **NOTED** and **ADOPTED** the minutes of the Planning & Transport Committee held on 27 October 2023
- e) Members **NOTED** and **ADOPTED** the minutes of the Staffing Committee held on 17 October 2023.

496/2023 Financial Matters

- a) Members **NOTED** the Income and expenditure to end of November
- b) Members **NOTED** the bank reconciliations to end of November
- c) Members **NOTED** the level of reserves
- d) Members **NOTED** the Payments to date
- e) Members **APPROVED** the following requests for payment:

Organisation	Payment amount
JDH Business Services Ltd – Internal Audit	£440 + VAT

At this point members received the following recommendations from the finance committee:

- o To **APPROVE** the purchase of CCTV for Dark Lane Toilets and that the expenditure of £1,667 + VAT would be taken from EMR NHF. **It was PROPOSED, SECONDED and AGREED that the £1,667 + VAT be APPROVED and the EMR transfer be made.**
- o To **APPROVE** the transfer of £3,463.28 from EMR NHF to Christmas Lights for the additional Christmas lights expenditure. **It was PROPOSED, SECONDED and AGREED that the transfer be made.**
- f) Members **CONSIDERED** the asset register for approval. **It was PROPOSED, SECONDED and AGREED to accept and adopt the asset register.**
- g) Members **CONSIDERED** the financial risk assessment for approval. **It was PROPOSED, SECONDED and AGREED to accept and adopt the financial risk assessment.**

497/2023 Internal Audit

Members **NOTED** the Internal Audit report that was carried out in November and **AGREED that the finance committee would look into whether it is a statutory requirement for the Town Council to become VAT registered for the MUGA hire purchases.**

498/2023 Annual Budget

Members **NOTED** that the annual budget would be brought to council for approval as soon as the figures from Shropshire Council had been received for 2024/25.

499/2023 Policy Review

Members **CONSIDERED** the review of the following policies. **It was PROPOSED, SECONDED and AGREED that all the following policies to APPROVED and ADOPTED:**

- a) Grant Awarding Policy
- b) Cemetery Rules and Regulations
- c) Social Media Policy
- d) Pre-Application Engagement with Developers Policy
- e) Role of the Mayor
- f) Data Breach and Risk Management Policy
- g) Data protection Policy
- h) Employment of Young Persons Policy
- i) Equal Opportunities Policy
- j) Member Conduct Policy
- k) Climate Change Policy
- l) Model Publication Scheme
- m) Recording of Meetings Policy
- n) Subject Access Request Policy
- o) Mileage and expenses policy
- p) MUGA Hire Policy
- q) Councillor Email Policy.

Thanks, was then given to the Acting Town Clerk for getting the policies revised in good time.

500/2023 Birchmeadow Park Play Area Project

Members **NOTED** that the CiL panel had approved the recommendations put forward, and that Shropshire Council Officers had asked if two members would like to join the steering group to oversee the scheduled works. **It was AGREED that Cllr. Mark Garbett, Cllr. Bagnall and the Town Mayor would join the group.**

501/2023 Firework Displays

Members **CONSIDERED** any required actions for future firework events within Broseley. Members unanimously agreed that they are not in a position to encourage or enforce silent fireworks, however for future events details of grants for these types of events would be shared with the organisers should they wish to take advantage of a small grant and silent fireworks for any future events.

502/2023 Citizen of the Year 2023 nominations

a) Members **CONSIDERED** nominations received for **Citizen of the Year 2023**. **It was PROPOSED, SECONDED and AGREED that Peter Fox would be awarded as Citizen of the Year for 2023. Peter was selected for his time and efforts that he puts in by making the Town of Broseley a much more attractive and cleaner place for residents and visitors to enjoy, Peter really does go the extra mile and is very passionate about what he does. Thank you, Peter, we appreciate all you do and the hours that you put in with your litter picking and community input.**

b) Members **NOTED** that there were no nominations received for **Young Citizen of the Year 2023**.

503/2023 Mayor's Awards

Members **CONSIDERED** a plan for the Mayors awards ceremony for 2023. **It was PROPOSED, SECONDED and AGREED that this be deferred until the next Town Council meeting in January 2024.**

504/2023 Correspondence

Members **NOTED** the following correspondence received:

- Town, Parish & Community Councils – D-Day 80, 6 June 2024. **It was AGREED to defer this until January**
- Fairfield, Dark Lane. **It was AGREED that Cllr. Childs and the Acting Town Clerk would arrange to meet the land owner**
- War Graves, Broseley Cemetery
- Rialtas Price Increase 24/25. **It was AGREED to decrease the cemetery memorials package to the Acting Clerks laptop as she is the only current user of the software, the saving cost for reducing the licence will be an annual saving of £366.**

505/2023 Agenda Items for Next Meeting

Members requested the following agenda items for the next meeting:

- Town, Parish & Community Councils – D-Day 80, 6 June 2024
- Mayors Awards.

506/2023 Date of Next Meeting

a) Members **NOTED** that the next Councillors Surgery will take place on **16 December** at Broseley Library, with Cllr. Caroline Bagnall and Cllr Ian West and Cllr. Michael Burton in attendance.

b) Members are asked to **NOTE** that the next Full Town Council Meeting will take place on **Tuesday 9 January 2024**.

507/2023 Public Bodies (Admission to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it was **PROPOSED, SECONDED and AGREED** that due to the confidential nature of the business to be transacted the public and press should not be present.

508/2023 Staffing

a) Members **NOTED** an update on the Town Clerks absence and sickness notes received. The Town Mayor and Chair of Staffing hope to arrange a home visit in the coming weeks.

b) Members received and **NOTED** the following verbal update from the Chair of Staffing, Cllr. Su Evans Turner:

- The Deputy Town Clerks outstanding amendment to her contract has been made, and contracts signed
- The recruitment pack for Head Grounds Keeper would go live on 26 January 2024 with hope to have the successful candidate in post by April 2024
- Wenlock Health & Safety had been chosen by the staffing committee to carry out an inhouse COSHH training session within the Library as per the advice from the H&S inspection.

509/2023 Cemetery

Members **CONSIDERED** a request to seat a bench from the Victoria Hall within the Cemetery. **It was PROPOSED, SECONDED and AGREED to decline this request, as members felt that it would set a precedent and go against the adopted seating policy.**

510/2023 Christmas Lighting

Members **CONSIDERED** a request from the Christmas Lights Contractor. **It was PROPOSED, SECONDED and AGREED to pay the contractor an additional £1,573.00 + VAT for all of their efforts with making the display such a success this year.**

The meeting closed at 20:50

Signed: _____

Date: _____

Chairman



Broseley Town Council

Minutes of a Finance Committee meeting
held at 7pm at the Library Building, Broseley
on Tuesday 28 November 2023

Present:

Chairman – Cllr. Andy Taylor, Deputy Chairman - Cllr. Ian West, Cllr. Simon Harris and Cllr. Mark Garbett.

In attendance:

Jenna Munday, Acting Town Clerk

450/2023 Chairman's Welcome

The Chairman welcomed everyone to the meeting.

451/2023 Apologies for absence:

There were no apologies received.

452/2023 Public Participation

There were no members of the public present.

453/2023 Disclosure of Pecuniary Interests

Cllr. Ian West declared a none pecuniary interest to the Birchmeadow Centre.

454/2023 Dispensations

There were no dispensations requested.

455/2023 Minutes

The minutes from a Finance Committee meeting held on 24 October 2023 were considered for approval. **It was PROPOSED, SECONDED and AGREED that the minutes to be APPROVED and ADOPTED as a true record.**

456/2023 Officers Report

Members **NOTED** the written report on action taken following decisions made at previous meetings.

457/2023 Payment Schedule and Request for Payment

- a) Members **NOTED** the payment schedule for October.
- b) Members **CONSIDERED** further payment requests for **APPROVAL**. **It was PROPOSED, SECONDED and AGREED** that the following payments be made:

Organisation	Payment Amount
Prysmian – Replacement Street Light and Box (Telegraph pole Lantern at the side of 35 Woodlands Road)	£850.00 + VAT
DVLA – 12 Months Van Tax	£ 320.00
SST – CCTV - Dark Lane Public Toilets Install and 12 months maintenance	£ 1,727 + VAT

458/2023 Spend to Date

Members considered the income and cost centre report for October. **It was PROPOSED, SECONDED and AGREED that the cost centre report is to be accepted.**

Town Mayor: Cllr. Andy Taylor

Deputy Town Mayor: Cllr. Caroline Bagnall

459/2023 Bank Reconciliation

Members considered the bank reconciliations. **It was PROPOSED, SECONDED and AGREED that the bank reconciliations for the month of October 2023 be accepted.**

460/2023 Other Financial Reports

Members **NOTED** the Balance sheet and the current level of EMR.

461/2023 Grants

- a) Members **NOTED** that there were no Grant applications to consider.
- b) Members considered a revised grant awarding policy. **It was PROPOSED, SECONDED and unanimously AGREED to APPROVE and ADOPT the revised policy.**

462/2023 Annual Budget

Members **NOTED** the annual increase to the minimum and national living wage rates with effect from 1st April 2024:

- 21-year-olds and over - £11.44 (increase of £1.02)
- 18- to 20-year-olds - £8.60 (increase of £1.11)
- 16- to 17-year-olds and apprentices - £6.40 (increase of £1.12)

Members **NOTED** the reduction to the National Insurance contributions (NICs) rate:

- Class 1 employee NICs from 12% to 10% from 6 January 2024.

It was PROPOSED, SECONDED and AGREED that the staffing salaries budget lines would be increased from 5% to 7% to ensure that the lines are not at risk of becoming over budget for next year’s pay award, which is likely to be higher than 2023/24.

Members then **AGREED** that a budget meeting would be set to make any final changes, as soon as the precept details have been received in December. A recommendation would then be put forward to Town Council to agree the budget and set the precept for 2024/25.

463/2023 Spruce Up

Members **NOTED** the following maintenance suggestions and **AGREED** that the budget be increased to reflect the quotations received:

Item	Budget Line and Increase Cost
➤ Topple Testing for the Cemetery	➤ Cemetery Maintenance £3,160.00
➤ Repainting the Library Railings	➤ Carparks £1,800.00
➤ Loft Installation within the Birchmeadow Centre	➤ BMC Maintenance £1,600
➤ Replacement LED light fittings within the Birchmeadow Centre	➤ BMC Maintenance £3,500
➤ Tourism Signage.	➤ Accounted for within the Tourism Budget & CiL line, no change required.

Members then discussed a quotation for the Cemetery Tree Survey. **It was PROPOSED, SECONDED and AGREED that a quotation from Shropshire Council be approved at a cost of £600 + VAT and for the works to be carried out within this financial year. Budget line 4780/150 would be used to cover the expenditure.**

464/2023 Staff Salaries and Pensions

Members considered a suitable date for members to come in to the office to carry out an internal check. **It was PROPOSED, SECONDED and AGREED that Cllr. Taylor and Cllr. Harris would carry out the internal check on Monday 4 December.**

465/2023 Date of Next Meeting

Members **NOTED** that the next Finance Committee Meeting will take place on Tuesday 19 November 2023 at **7pm** in the Library building.

Town Mayor: Cllr. Andy Taylor

Deputy Town Mayor: Cllr. Caroline Bagnall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and APPROVED** that the public and press should not be present

466/2023 Library

Members **CONSIDERED** for **APPROVAL** a quotation to a replacement automatic operator kit to the existing exterior door. It was **PROPOSED, SECONDED and AGREED to accept a quotation from ADC** at a cost of £+ VAT

467/2023 Waste Disposal

Members **CONSIDERED** caparison waste disposal costs for all council sites. Members **NOTED** that the contract with Veolia is currently in place until September 2024, and should the council wish to change providers, 90 days' notice would be required. It was **PROPOSED, SECONDED and AGREED to talk to Veolia to ask if they can price match the cheaper quotations received, and if not, then this be brought back to committee in April 2024, where a resolution would be made to switch supplier and serve notice to terminate the contract.**

468/2023 Christmas Lights Install

- a) Members considered a quotation for storage bins for the storing the new lights. It was **PROPOSED, SECONDED and AGREED to accept the quotation from Tiger Supplies at a cost of £186.96 + VAT.**
- b) Members **AGREED** to make a recommendation to Town Council to transfer £3,463.28 from neighbourhood fund to Christmas lights 4800/210 to cover the additional expenditure of £3,463.28.
- c) Members **AGREED** that a meeting would be arranged with members of the lights committee, and the contractor to discuss the importance of storing the newly purchased lights correctly and safely.

The meeting closed at 20:10pm

Signed: _____

Date: _____

Chairman



Broseley Town Council

Minutes of a Planning & Transport Committee meeting

held at 7pm on Thursday 23 November 2023

at The Birchmeadow Centre, Broseley

Present:

Cllr. Ian West (Chairman), Cllr. Caroline Bagnall, Cllr. Andy Taylor, Cllr. Roy Childs and Cllr. Su Evans Turner.

In attendance:

Jenna Munday, Acting Town Clerk

434/2023 Chairman's Welcome

The Chairman welcomed everyone to the meeting.

435/2023 Public Participation

There were no members of the public present.

436/2023 Apologies for absence

There were no apologies received.

437/2023 Disclosure of Pecuniary Interests

There were no pecuniary interests declared.

438/2023 Dispensations

There were no dispensations required.

439/2023 Minutes

Members considered for approval the minutes of a Planning Committee meeting held on 26 October 2023, **it was PROPOSED, SECONDED and AGREED that the minutes be APPROVED and ADOPTED as a true record.**

440/2023 Planning Matters

Members considered a response to the following application:

<p>23/04728/PMBPA Folly Farm, 51 Coalport Road, Broseley, Shropshire, TF12 5AN</p>	<p>Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form 5No. smaller dwelling houses.</p> <p>It was PROPOSED, SECONDED and AGREED to defer this application to the next meeting as this application had only been received today, and members did not know the full detail of the application at this time.</p>
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441/2023 Members **NOTED** the following application and members **AGREED** that they were no objection to this proposal.

<p>23/05000/DIS Proposed Affordable Dwelling Adjacent Tynning Cottage Chapel Lane Broseley</p>	<p>Proposal: Discharge of Conditions 3 (Materials), 5 (CMS), 6 (Drainage), 8 (Tree Protection Plan), 9 (Tree Planting Scheme), 10 (Tree Planting Implementation), 11 (Bat Boxes), 12 (Bird Boxes) and 13 (Lighting) attached to planning consent 20/02093/FUL</p>
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442/2023 Planning Decisions

The following planning decisions were **NOTED**:

23/03798/OUT The Retreat, 50 Crews Park, Broseley Wood, Broseley, Shropshire, TF12 5QQ	Proposal: Outline application for 2No. detached dwellings to include access and new access and parking for No. 50 Crews Park Decision: Withdrawn
23/03989/FUL 6 Fielding Close, Broseley, Shropshire, TF12 5SN	Proposal: Erection of a single storey front extension to align with neighbouring property & a porch to frontage Decision: Granted
23/04113/FUL 25 Cobwell Road, Broseley Wood, Broseley, Shropshire, TF12 5QN	Proposal: Erection of two storey rear extension and porch, and raised patio area Decision: Granted
23/04499/FUL 42 Cockshutt Lane, Broseley, Shropshire, TF12 5NT	Proposal: Erection of a single storey front extension Decision: Granted

443/2023 Applications for Work to Trees

Members considered a response to the following applications:

23/04855/TPO 5 Gestiana Gardens, Woodlands Road, Broseley, Shropshire, TF12 5PU	Proposal: To reduce branches growing towards the house by 1.5 meters from 1no. Silver Birch (T1) and to remove branch stubs from previous works and sensitively crown lift by 0.5 metres 1no. Sycamore (T2) protected by Shropshire Council (Land adjacent Gestiana, Woodlands Road, Broseley) TPO 2017 (Ref. SC/00306/17). It was PROPOSED, SECONDED and AGREED that members had no objections to this application.
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444/2023 Decisions on Tree Works

The following tree decisions were **NOTED**:

23/04310/TCA 7A Maypole Road, Broseley, Shropshire, TF2 5QH	Fell 1no Hawthorn within Broseley Conservation Area. Decision: Granted
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445/2023 Highways

Members **NOTED** the following Highways issues:

- Cllr Bagnall Reported that there had been a request put forward to highways to install yellow lines outside the Duke of York Pub, and sadly after following this up this request would not be considered within this year's budget. There may be a possibility that this will be considered next year, however we can't confirm at this time.

- Replacement speed humps for Avenue Road have been considered and this is yet to be decided.
- There have been reports received concerning the slippery pavers within the high street, it was **NOTED** that this had been previously discussed with highways and no further action could be taken.
It was **AGREED** for the Acting Town Clerk to contact Highways to discuss the winter maintenance for the Town, to request that the grit bins are well stocked for icy conditions.

446/2023 Footpaths

There were no footpath issues to report at this time.

Cllr Ian West then requested that a Transport item be added to future agendas.

447/2023 Correspondence

Members **NOTED** the following correspondence received:

- Floyer Lane.

448/2023 Date of Next Meeting

Members **NOTED** that the next meeting will take place at 7pm on **21 December 2023** within the Birchmeadow Centre

Public Bodies (Admissions to Meetings) Act 1960

Pursuant to Section 1(2) of the above Act it is requested that due to the confidential nature of the business so be transacted the public and press should not be present.

449/2023 Enforcement Notices

Members **NOTED** three enforcement notices.

The meeting closed at 19:30

Signed: _____

Date: _____

Chairman

08/12/2023

Broseley Town Council

11:27

Detailed Income & Expenditure by Budget Heading 01/11/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income</u>							
1076 Precept	319,303	319,303	0			100.0%	
1077 Neighbourhood Fund Income	8,069	0	(8,069)			0.0%	
1090 Interest Received	0	2,770	2,770			0.0%	
1100 SCC Maintenance Income	1,500	0	(1,500)			0.0%	
1510 Cemetery Fees	14,323	26,508	12,185			54.0%	
1700 Library Income	920	1,450	530			63.5%	65
1710 BMC Solar Energy Incom	580	1,025	445			56.6%	
1900 MUGA Income	11,436	7,139	(4,297)			160.2%	
1990 Grants and Other Income	3,200	300	(2,900)			1066.7%	
	<u>359,332</u>	<u>358,495</u>	<u>(837)</u>			<u>100.2%</u>	<u>65</u>
Income :- Income							
4000 Salaries	4,839	0	(4,839)		(4,839)	0.0%	
	<u>4,839</u>	<u>0</u>	<u>(4,839)</u>	<u>0</u>	<u>(4,839)</u>		<u>0</u>
Income :- Indirect Expenditure							
	<u>4,839</u>	<u>0</u>	<u>(4,839)</u>	<u>0</u>	<u>(4,839)</u>		<u>0</u>
Net Income over Expenditure	<u>354,493</u>	<u>358,495</u>	<u>4,002</u>				
6001 less Transfer to EMR	65						
Movement to/(from) Gen Reserve	<u>354,428</u>						
<u>110</u> <u>Salaries & Wages</u>							
4000 Salaries	53,886	80,058	26,172		26,172	67.3%	
4020 Employer NI	3,778	12,009	8,231		8,231	31.5%	
4030 Pension	1,996	13,450	11,454		11,454	14.8%	
	<u>59,660</u>	<u>105,517</u>	<u>45,857</u>	<u>0</u>	<u>45,857</u>	<u>56.5%</u>	<u>0</u>
Salaries & Wages :- Indirect Expenditure							
	<u>59,660</u>	<u>105,517</u>	<u>45,857</u>	<u>0</u>	<u>45,857</u>		<u>0</u>
Net Expenditure	<u>(59,660)</u>	<u>(105,517)</u>	<u>(45,857)</u>				
<u>120</u> <u>Administration</u>							
1990 Grants and Other Income	52	0	(52)			0.0%	
	<u>52</u>	<u>0</u>	<u>(52)</u>				<u>0</u>
Administration :- Income							
4060 Other Non Staff Expenses	18	440	422		422	4.2%	
4070 Training - Staff	250	4,800	4,550		4,550	5.2%	
4075 Training - Councillors	100	1,500	1,400		1,400	6.7%	
4090 Audit Fees	1,240	2,200	960		960	56.4%	
4100 Professional and Legal Fees	0	2,200	2,200		2,200	0.0%	
4110 Insurance	3,670	3,709	39		39	98.9%	
4115 Meeting Room Hire	483	915	432		432	52.8%	
4120 Stationery, Postage, Printing	468	903	435		435	51.9%	
4125 Photocopying	1,199	2,987	1,788		1,788	40.2%	
4130 Telephone & Broadband	1,025	2,618	1,593		1,593	39.2%	

Continued over page

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4140 IT Cover	6,728	6,904	176		176	97.5%	3,231
4150 HR Support	974	2,000	1,026		1,026	48.7%	
4155 Health & Safety Support	33	2,000	1,967		1,967	1.7%	
4170 Town Talk	1,028	1,000	(28)		(28)	102.8%	
4420 Maintenance	311	1,000	689		689	31.1%	
4739 SALC Subscription	1,872	2,000	128		128	93.6%	
4740 Subscriptions & Memberships	0	1,100	1,100		1,100	0.0%	
Administration :- Indirect Expenditure	<u>19,402</u>	<u>38,276</u>	<u>18,874</u>	<u>0</u>	<u>18,874</u>	<u>50.7%</u>	<u>3,231</u>
Net Income over Expenditure	<u>(19,350)</u>	<u>(38,276)</u>	<u>(18,926)</u>				
6000 plus Transfer from EMR	3,231						
Movement to/(from) Gen Reserve	<u>(16,119)</u>						
<u>140 Public Lighting</u>							
1990 Grants and Other Income	17,857	0	(17,857)			0.0%	17,857
Public Lighting :- Income	<u>17,857</u>	<u>0</u>	<u>(17,857)</u>				<u>17,857</u>
4400 Replacement Lighting	0	1,000	1,000		1,000	0.0%	
4410 Lighting Charges	4,680	25,964	21,284		21,284	18.0%	
4420 Maintenance	0	5,500	5,500		5,500	0.0%	
Public Lighting :- Indirect Expenditure	<u>4,680</u>	<u>32,464</u>	<u>27,784</u>	<u>0</u>	<u>27,784</u>	<u>14.4%</u>	<u>0</u>
Net Income over Expenditure	<u>13,177</u>	<u>(32,464)</u>	<u>(45,641)</u>				
6001 less Transfer to EMR	17,857						
Movement to/(from) Gen Reserve	<u>(4,680)</u>						
<u>150 Burial Grounds</u>							
4000 Salaries	32,667	39,234	6,567		6,567	83.3%	
4010 Salaries - Seasonal	6,133	10,315	4,182		4,182	59.5%	
4020 Employer NI	1,329	7,057	5,728		5,728	18.8%	
4030 Pension	1,125	4,138	3,013		3,013	27.2%	
4180 Vehicle Insurance	293	900	607		607	32.6%	
4190 Vehicle Maintenance	425	800	375		375	53.1%	
4420 Maintenance	1,028	3,204	2,176		2,176	32.1%	
4500 Waste Disposal	2,935	3,791	856		856	77.4%	
4510 Portable Toilet Hire	840	1,287	447		447	65.3%	
4520 Replacement Machinery	0	500	500		500	0.0%	
4530 Heating/Lighting	427	1,098	671		671	38.9%	
4540 Water&Non Domestic Rates Rates	0	525	525		525	0.0%	
4541 Grave Digging	730	1,500	770		770	48.7%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4601 Fuel	1,092	1,000	(92)		(92)	109.2%	
4780 Green Space Maintenance	0	1,000	1,000		1,000	0.0%	
Burial Grounds :- Indirect Expenditure	49,025	76,349	27,324	0	27,324	64.2%	0
Net Expenditure	(49,025)	(76,349)	(27,324)				
<u>160 Birchmeadow Centre</u>							
4130 Telephone & Broadband	299	0	(299)		(299)	0.0%	
4420 Maintenance	683	3,520	2,837		2,837	19.4%	
4600 Utilities	6,080	10,279	4,199		4,199	59.2%	
Birchmeadow Centre :- Indirect Expenditure	7,062	13,799	6,737	0	6,737	51.2%	0
Net Expenditure	(7,062)	(13,799)	(6,737)				
<u>162 High Street</u>							
4420 Maintenance	240	450	210		210	53.3%	
High Street :- Indirect Expenditure	240	450	210	0	210	53.3%	0
Net Expenditure	(240)	(450)	(210)				
<u>165 Other Green spaces</u>							
4690 Green Spaces	1,315	1,500	185		185	87.7%	
4780 Green Space Maintenance	4,621	0	(4,621)		(4,621)	0.0%	4,350
Other Green spaces :- Indirect Expenditure	5,936	1,500	(4,436)	0	(4,436)	395.7%	4,350
Net Expenditure	(5,936)	(1,500)	4,436				
6000 plus Transfer from EMR	4,350						
Movement to/(from) Gen Reserve	(1,586)						
<u>170 Civic Expenses</u>							
4650 Mayor's Allowance	78	1,500	1,422		1,422	5.2%	
4661 Citizen of the Year Award	0	100	100		100	0.0%	
4662 Civic Events	1,726	0	(1,726)		(1,726)	0.0%	1,726
4685 Climate Change Action Group	145	500	355		355	28.9%	
4695 Tourism	35	500	465		465	7.0%	
Civic Expenses :- Indirect Expenditure	1,984	2,600	616	0	616	76.3%	1,726
Net Expenditure	(1,984)	(2,600)	(616)				
6000 plus Transfer from EMR	1,726						
Movement to/(from) Gen Reserve	(257)						

Detailed Income & Expenditure by Budget Heading 01/11/2023

Month No: 8

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>180 Toilets</u>							
4420 Maintenance	5,841	7,700	1,859		1,859	75.9%	
Toilets :- Indirect Expenditure	5,841	7,700	1,859	0	1,859	75.9%	0
Net Expenditure	(5,841)	(7,700)	(1,859)				
<u>190 Community Support</u>							
4700 BTC Grants	2,572	3,000	428		428	85.7%	
Community Support :- Indirect Expenditure	2,572	3,000	428	0	428	85.7%	0
Net Expenditure	(2,572)	(3,000)	(428)				
<u>192 Playscheme</u>							
1990 Grants and Other Income	7,985	0	(7,985)			0.0%	7,985
Playscheme :- Income	7,985	0	(7,985)				7,985
4000 Salaries	3,970	2,141	(1,829)		(1,829)	185.4%	711
4020 Employer NI	75	0	(75)		(75)	0.0%	
4135 Materials and Sundries	16	100	84		84	16.5%	
4720 Playscheme	5,517	0	(5,517)		(5,517)	0.0%	1,714
Playscheme :- Indirect Expenditure	9,579	2,241	(7,338)	0	(7,338)	427.4%	2,425
Net Income over Expenditure	(1,594)	(2,241)	(647)				
6000 plus Transfer from EMR	2,425						
6001 less Transfer to EMR	7,985						
Movement to/(from) Gen Reserve	(7,154)						
<u>200 Library</u>							
4000 Salaries	16,462	23,851	7,389		7,389	69.0%	
4020 Employer NI	0	635	635		635	0.0%	
4030 Pension	0	711	711		711	0.0%	
4130 Telephone & Broadband	360	0	(360)		(360)	0.0%	
4420 Maintenance	1,370	1,749	379		379	78.3%	
4540 Water&Non Domestic Rates Rates	3,672	3,608	(64)		(64)	101.8%	
4600 Utilities	3,199	5,717	2,518		2,518	56.0%	
4760 Premises	798	968	170		170	82.4%	
4765 Copying and Printing	448	1,311	863		863	34.2%	
4770 Supplies & Services	538	684	146		146	78.6%	
4771 Events	193	500	307		307	38.6%	
4860 Car Parks	1,490	500	(990)		(990)	298.0%	
Library :- Indirect Expenditure	28,529	40,234	11,705	0	11,705	70.9%	0
Net Expenditure	(28,529)	(40,234)	(11,705)				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210</u> <u>Christmas Lights</u>							
4800 Christmas Lights	19,170	5,500	(13,670)		(13,670)	348.5%	10,963
4810 Christmas Lighting Power Suppl	0	500	500		500	0.0%	
Christmas Lights :- Indirect Expenditure	<u>19,170</u>	<u>6,000</u>	<u>(13,170)</u>	<u>0</u>	<u>(13,170)</u>	<u>319.5%</u>	<u>10,963</u>
Net Expenditure	<u>(19,170)</u>	<u>(6,000)</u>	<u>13,170</u>				
6000 plus Transfer from EMR	10,963						
Movement to/(from) Gen Reserve	<u>(8,207)</u>						
<u>220</u> <u>Birchmeadow Park</u>							
4620 Contribution to SC	8,277	20,678	12,402		12,402	40.0%	
Birchmeadow Park :- Indirect Expenditure	<u>8,277</u>	<u>20,678</u>	<u>12,402</u>	<u>0</u>	<u>12,402</u>	<u>40.0%</u>	<u>0</u>
Net Expenditure	<u>(8,277)</u>	<u>(20,678)</u>	<u>(12,402)</u>				
<u>230</u> <u>Contingencies</u>							
4930 Contingency for Vehicle Replac	0	1,500	1,500		1,500	0.0%	
Contingencies :- Indirect Expenditure	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,500)</u>	<u>(1,500)</u>				
<u>240</u> <u>MUGA</u>							
4000 Salaries	4,218	4,222	4		4	99.9%	
4020 Employer NI	4	0	(4)		(4)	0.0%	
4130 Telephone & Broadband	134	135	1		1	99.6%	
4420 Maintenance	55,079	500	(54,579)		(54,579)	11015.9	51,753
4600 Utilities	321	1,000	679		679	32.1%	
MUGA :- Indirect Expenditure	<u>59,758</u>	<u>5,857</u>	<u>(53,901)</u>	<u>0</u>	<u>(53,901)</u>	<u>1020.3%</u>	<u>51,753</u>
Net Expenditure	<u>(59,758)</u>	<u>(5,857)</u>	<u>53,901</u>				
6000 plus Transfer from EMR	51,753						
Movement to/(from) Gen Reserve	<u>(8,005)</u>						
Grand Totals:- Income	385,226	358,495	(26,731)			107.5%	
Expenditure	286,552	358,165	71,613	0	71,613	80.0%	
Net Income over Expenditure	<u>98,673</u>	<u>330</u>	<u>(98,343)</u>				
plus Transfer from EMR	74,448						
less Transfer to EMR	25,907						
Movement to/(from) Gen Reserve	<u>147,215</u>						

Date:08/12/2023

Broseley Town Council

Time: 11:22

Bank Reconciliation Statement as at 30/11/2023
for Cashbook 1 - Current Bank A/c

User: JM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CO-OP Current ACC	30/11/2023		254,029.83
			<u>254,029.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			254,029.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			254,029.83
		Balance per Cash Book is :-	254,029.83
		Difference is :-	0.00

Finance Chair:

NameSignedDate

Mayor:

NameSignedDate

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Neighbourhood Fund	37,812.80	14,343.85	52,156.65
321 EMR Cemetery Extention	3,696.22		3,696.22
322 EMR Replacement Vehicle	2,500.00		2,500.00
323 EMR Street Lighting	43,347.49	12,857.09	56,204.58
327 EMR Muga Fund	50,000.31	-48,639.33	1,360.98
328 EMR Christmas Lights	1,626.00	-1,626.00	0.00
329 EMR Neighbourhood Plan	6,383.05		6,383.05
331 EMR Elections	2,298.80		2,298.80
336 EMR Bus Shelter	4,500.00	-4,500.00	0.00
337 EMR Cemetery Equipment	2,658.34		2,658.34
340 EMR Youth Grant	1,000.00		1,000.00
341 EMR Library Donations	166.09	65.00	231.09
342 EMR Former Mayors Fund	250.00	-250.00	0.00
344 EMR Grants	7,000.00	-3,000.00	4,000.00
345 EMR Youth Funding	0.00	5,000.00	5,000.00
346 EMR Playscheme Provision	0.00	2,000.00	2,000.00
348 EMR Website Provision	0.00	769.00	769.00
349 EMR HAF Playscheme Events	0.00	5,559.51	5,559.51
350 EMR Cemetery Staffing Costs	0.00	5,000.00	5,000.00
	<u>163,239.10</u>	<u>-12,420.88</u>	<u>150,818.22</u>

Nov-23

Payments Made Between Meetings - BACS/Cheque									
Supplier	Net	Vat	total	VAT	Invoice Date	By	Our Ref	Cost Centr	Notes
Birchmeadow Centre	114.00	0.00	114.00			01/11/2023 BACS	391	4685/170	Hall Hire Inv 3446
Birchmeadow Centre	46.00		46.00			01/11/2023 BACS	392	4115/120	Hall Hire Inv 3448
Friendly Bus	900.00		900.00			02/11/2023 BACS	395	4700/190	Grant awarded
Technical Services Ltd	348.50	69.70	418.20	20%		20/10/2023 BACS	396	4420/240	MtchFit Service Invoice 83438
Healthmatic	548.93	109.79	658.72	20%		28/09/2023 BACS	397	4420/180	Cleaning Dark Lane Toilets Inv 13182
a-stat	119.54	23.91	143.45	20%		31/10/2023 BACS	398	4125/120	Photocopying inv 444252
TFM	53.61	10.72	64.33	20%		31/10/2023 BACS	399	4420/150	Materials & PPE Inv SIN6839844
KWD Maintenance	363.00		363.00			23/10/2023 BACS	400	4420/200	Vent cover installation Inv 0015
Microshade Business Cons	242.21	48.44	290.65	20%		07/11/2023 BACS	401	4140/120	Email, Rialtas hosting etc Inv 18494
Spar	13.10		13.10			01/11/2023 Card	402	4771/200	Milk, Coffee
Amazon	26.60	5.32	31.92	20%		01/11/2023 Card	403	4771/200	Stationery various
Post Office	4.19		4.19			06/11/2023 Card	405	4120/120	Postage to return bulbs
Asles	96.00	19.20	115.20	20%		30/09/2023 BACS	406	4510/150	Portable toilet cemetery Inv 57003
Asles	120.00	24.00	144.00	20%		31/10/2023 BACS	407	4510/150	Portable toilet cemetery Inv 57085
ADC	234.00	46.80	280.80	20%		31/10/2023 BACS	409	4420/200	Automatic door service Inv 931116
Back Care Solutions	643.00	128.60	771.60	20%		01/11/2023 BACS	410	4760/200	Ergonomic chair Inv 129221
Amazon	47.38	9.47	56.85	20%		08/11/2023 CARD	411	4770/200	Library events goods
Healthmatic	380.00	76.00	456.00	20%		14/11/2023 BACS	414	4420/180	Replacement porthole Dark Lane toilets Inv 13344
Healthmatic	2075.00	415.00	2490.00	20%		14/11/2023 BACS	415	4420/180	Instal contactless entry Dark Lane toilets Inv 13343
Justservice	46.95		46.95			10/11/2023 BACS	416	4190/150	MOT test MT65 ZCY Inv 78331
SST	260.00	52.00	312.00	20%		14/11/2023 BACS	417	4420/160	Engineer site visits 2024 Inv 11681
Shropshire Council	3358.25		3358.25			26/10/2023 BACS	418	4620/220	Contribution to BMC management Inv 7240508
SST	2324.00	464.80	2788.80	20%		04/09/2023 BACS	419	EMR 320	CCTV installation Inv 11395
RBL	49.98	8.33	49.98	20%		13/11/2023 BACS	420	4662/170	Wreaths Inv 31272528
NOW Electrical	2925.00	585.00	3510.00	20%		16/11/2023 BACS	421	4800/210	Xmas lights 50% Inv SI-1276
Argos	20.00		20.00	20%		15/11/2023 Card	422	4770/200	Curtain pole
NOW Electrical	1226.00	245.20	1471.20	20%		16/11/2023 BACS	423	4800/210	Xmas lights additions Inv SI1277
Sainsbury	2.50		2.50			15/11/2023 BACS	424	4120/120	Greetings cards
KWD Maintenance	280.00		280.00			20/11/2023 BACS	425	4420/120	Supply & fit security spikes Inv 0017
Litmania	1541.51	308.30	1849.81	20%		14/11/2023 BACS	426	4800/210	Additional Xmas lights Inv 112976
Broseley CE School	79.99		79.99			07/11/2023 BACS	427	4600/240	MUGA electricity Invoice MUGA07/11/23
Microshade Business Cons	242.21	48.44	290.65	20%		07/09/2023 BACS	428	4140/120	Email, Rialtas hosting etc Inv 18235
A K Williams	9.34	1.87	11.21	20%		28/11/2023 BACS	429	4690/165	Electric box lock Memorial Green
ST Locks	32.50		32.50			28/11/2023 BACS	430	4420/200	Keys
Amazon	7.65	1.54	9.18	20%		16/11/2023 Card	431	4120/120	Diary, wall planner
Amazon	19.14	3.83	22.97	20%		18/11/2023 Card	432	4770/200	Display borders for library
Back Care Solutions	15.00	3.00	18.00	20%		20/11/2023 BACS	433	4760/200	Castors for ergonomic chair
Healthmatic	548.93	109.79	658.72	20%		29/08/2023 BACS	436	4420/180	Cleaning Dark Lane Toilets Inv 13133
Amazon	28.73	5.75	34.48	20%		22/11/2023 Card	440	4420/200	Library Cleaning Goods
Amazon	19.99	4.00	23.99	20%		30/11/2023 CARD	441	4420/160	BMC Wifi Booster
Shropshire Pensions	596.24		596.24			24/11/2023 BACS	442	4030/110	Pension Contributions month 7
Broseley Town Council	15119.23		15119.23			24/11/2023 BACS	443	4000/	Staff salaries Month 7
Litmania	2129.00	425.80	2554.80	20%		27/11/2023 BACS	444	4800/210	Merry Christmas from Broseley lights
Amazon	21.83	4.36	26.19	20%		13/11/2023 card	449	4770/200	Library Stationery
Amazon	33.28	6.64	39.92	20%		13/11/2023 Card	450	4155/120	8 panic alarms for lone working staff
HMRC			5352.12			24/11/2023 BACS	455	4000/	Month 8 EE/ER/PAYE

Payments Made Between Meetings -Direct Debit

Supplier	Net	Vat	total	VAT	Invoice Date	By	Our Ref	Cost Centr	Notes
UK Fuels	28.80	5.76	34.56	20%		DD	390	4601/150	fuel card Invoice 102079561
WMEnergy	92.54	4.63	97.17	5%		19/10/2023 DD	393	4600/200	library gas Invoice 11416359
WMEnergy	204.42	10.22	214.64	5%		17/10/2023 DD	394	4600/200	Library electricity Invoice 11410597
Three	17.21	3.44	20.65	20%		18/10/2023 DD	404	4130/120	Mobile phone usage Invoice 988444632008
UK Fuels	24.84	4.97	29.81	20%		05/11/2023 DD	408	4601/150	fuel card Invoice 1021549+28
Ionos	23.00	4.60	27.60	20%		11/11/2023 DD	412	4140/120	tourism website Invoice 203038996495
Zoom	12.99	2.60	15.59	20%		13/11/2023 DD	413	4140/120	Zoom subscription Invoice INV227128227
Voda Phone	14.55	2.92	17.47	20%		22/11/2023 DD	434	4130/160	Invoice B2-602405893 BMC Broadband
Three	16.67	3.33	20.00	20%		18/11/2023 DD	434	4130/120	Mobile phone usage Invoice 988444632009
SSE	172.36	8.62	180.98	5%		27/11/2023 DD	435	4600/160	Birchmeadow Electric IV00065440
UK Fuels	50.92	10.20	61.12	20%		19/11/2023 DD	437	4601/150	fuel card Invoice 102277888
SAGE	29.00	5.80	34.80	20%		16/11/2023 DD	438	4140/120	payroll software Invoice UK-03573186
British Gas	704.25	35.21	739.46	5%		28/11/2023 DD	439	4600/160	Birchmeadow gas Invoice 835253788
BT	145.89	29.18	159.89	20%		02/10/2023 DD	445	4130/120	telephone bundle M094 FF BTC
British Gas	71.32	3.56	74.88	5%		07/11/2023 DD	446	4530/150	Cemetery Electric Invoice 822463676
Amazon	8.99		8.99			13/11/2023 DD	451	4720/192	Prime Do1-1469248-0133400
Veolia	37.77	7.55	45.32	20%		28/11/2023 DD	452	4600/200	Duty of care Invoice Library TEL1299513
Veolia	254.44	50.89	305.33	20%		28/11/2023 DD	453	4500/150	waste Cemetery Invoice TEL1299511
Veolia	141.97	28.39	170.36	20%		28/11/2023 DD	454	4600/160	waste birchmeadow centre Invoice TEL1299512

Jenna Munday
Acting Town Clerk